

II.6 Development of the Self -Study

A special committee convened by the program to develop the Self Study usually plans and oversees the entire process. It is expected that faculty, staff, students, and alumni, and other constituent groups will also participate in the development of the Self Study. Many programs work with an external editor to ensure that the final Self Study is clear and accurate.

In determining the best approach to the organization of the Self Study and what to include, the Standards provide the best framework. The narrative provides analysis of the supporting evidence as it relates to each of the standard elements. Evidence is developed by conducting assessment and evaluation of specific objectives, benchmarks, and/or targets that measure program-level student learning outcomes. The evidence needs to demonstrate continuous planning and evaluation processes. It is beneficial to approach the comprehensive review as a planning and evaluation activity that is essential for the improvement of the school and program as well as for the creation of the Self Study. The document should demonstrate how the comprehensive review process fits within the school's and program's ongoing planning and outcomes assessment.